



Dear Parent/Guardian,

Merbein P-10 College is looking forward to another great year of teaching and learning and would like to advise you of Merbein P-10 College's voluntary financial contributions for Year 7 students for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer a wider range of subjects and special curriculum experiences, enhance digital learning opportunities and provide class sets of resources.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

CHRIS GRIMMER  
Principal

SCOTT BARNES  
School Council President

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
Year 7 Student ID Card	\$5.00
Year 7 classroom consumables, materials & equipment (some subjects have no related materials costs so are not listed. Year 7 students complete all subjects over the year). <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper (\$25.00)</li> <li>• Food Tech – flour, butter, fruit, vegetables, meat, rice, pasta (\$50.00)</li> <li>• Textiles – fabric, cotton, needles, scissors (\$30.00)</li> <li>• Drama – costumes, masks, scripts (\$20.00)</li> <li>• Woodwork – wood, sandpaper, nails, screws (\$40.00)</li> <li>• Plastics/Metals/Systems - metal, plastics, circuit boards (\$30.00)</li> </ul>	\$195.00
Year 7 Online Subscriptions <ul style="list-style-type: none"> <li>• Essential Assessments (\$5.00)</li> <li>• PAT Testing (\$5.00)</li> </ul>	\$10.00
Year 7 ICT Devices – provision of devices from the shared classroom sets and technical support	\$20.00
Year 7 Printing and photocopying of worksheets and learning materials	\$10.00
Year 7 Whole school events <ul style="list-style-type: none"> <li>• Athletics carnival - entry and transport (\$5.00)</li> <li>• Swimming carnival – entry and transport (\$5.00)</li> <li>• Swimming program (or equivalent) – entry and transport (\$20.00)</li> </ul>	\$30.00
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
School Sports Victoria membership	\$4.00
<b>Total Amount</b>	<b>\$274.00</b>

### Extra-Curricular Items and Activities

Merbein P-10 College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
School magazine/ yearbook	\$15.00
Optional Year 7 school camp	TBA
Optional private music lessons	\$80.00
Other optional camps and excursions to be scheduled	TBA

### Educational items for students to own

Attached is a list of requisites that the school recommends you purchase from your preferred supplier for your child to individually own and use.

### Financial Support for Families

Merbein P-10 College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- the State Schools Relief Fund
- access to second-hand items where possible
- referral to welfare and support agencies

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Yvonne Matotek, Business Manager

Ph: 03 5025 2501 | Email: merbein.p10@education.vic.gov.au

### Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

### Payment methods

- 1. CompassPay** Please click the link on your Compass Newsfeed for Course Confirmations/Payments to pay via Compass (available early 2022)
- 2. BPay** Quote BPAY Biller code and Family Reference Number
- 3. Direct Deposit** (Quote Family ID Reference Number or Student Full Name)  
**Account Name:** Merbein P-10 College  
**Bank:** Bendigo Bank  
**BSB:** 633-000  
**Account Number:** 176208320
- 4. Credit Card by Phone** General Office on 5025 2501
- 5. In Person** Cash/cheque/EFTPOS at the General Office

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. CSEF cannot be refunded to families. If a student transfers to another Victorian school, CSEF balances will be transferred to the new school. All other refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

## YEAR 7 REQUISITES LIST 2022

Item Required	Quantity
<b>For English</b>	
ColourHide zippered folder/binder A4 – Any Colour	1
10 Tab Plastic Dividers	1
Post-It Notes	1
<b>Please note:</b> Lined paper and plastic pockets for English will be provided by the school. No exercise/binder books are to be used for English.	
<b>For other subjects students will require:</b>	
Scientific Calculator – this may be purchased from the school for \$20.00	
A4 Binder Book – 64 pages	10
A4 Display Book – 20 pages	2
A4 Ring Folder	1
Protractor	1
Ruler	1
Pencil Sharpener	1
Eraser	1
Black Pen	1
Blue Pen	1
Red Pen	1
HB Pencil	1
Texta Colours – Pack	1
Coloured Pencils – Pack	1
Highlighters – Pack	1
Glue Stick	1
Scissors	1
Pencil Case	1
Art Smock – old shirt	1

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.