

Dear Parents/Carers,

Schools can request payments from parents under three categories: Essential Student Learning Items, Optional Items or Voluntary Financial Contributions.

**1. Essential Student Learning Items** are items, activities or services that the school deems essential to student learning of the standard curriculum. Where practical and appropriate parents may choose to purchase items through the school or provide their own. These items may be: items the student takes possession of (e.g. stationery, text books, activity books, cooking ingredients, materials for products that students take home, school uniforms) and activities associated with instruction that students are expected to attend (e.g. excursions, incursions, school sports, work placements). Any costs associated with Essential Student Learning will be kept to a minimum.

**2. Optional Extras** are items, activities or services that are optional and are offered in addition to the standard curriculum. They are accessed on a user-pays basis and parents and guardians may **choose** whether their child accesses or participates in them (e.g. school magazines, instrumental music tuition, graduation dinners, camps).

**3. Voluntary Financial Contributions** which parents and guardians may be **invited** to donate to the school (e.g. grounds beautification, building or library fund, general voluntary contribution).

The school bulk purchases all essential student learning items for our primary students and the \$210.00 Essential Student Learning Items charge covers these costs as well as all incursions, travel to and from sports and local excursions, use of school hire bus as required and ICT and software access.

Essential School Items		Amount
ICT/Software Levy	Netbooks and iPads - All children will have access to iPads and Netbooks in their classrooms. Software subscription for Mathletics and Spelldrome <b>Please note:</b> This amount is reduced by \$40.00 for any grade 4 – 6 students who brings their own Device.	\$110.00
*Excursion Levy	Incursions, travel to and from sports, local excursions and use of school hire bus as required. *This is covered by the Camps, Sports and Excursion Funding (CSEF) if you are eligible to claim it.	\$60.00
Requisites	All classroom supplies which may include (depending on grade level): Exercise books Scrap books Student Diaries/Reading Diaries Pencil case including items such as pencils, pens, erasers, glue sticks, textas, highlighters, colouring pencils, etc	\$40.00
<b>Total</b>		<b>\$210.00</b>

## **PAYMENT OF FEES – Options**

- 1. Online - BPay** (Quote BPAY Biller code and Family Reference Number from your Statement)
  
- 2. Direct Deposit** (Quote Family ID Reference Number or Student Full Name)  
**Account Name:** Merbein P-10 College  
**Bank:** Commonwealth Bank  
**BSB:** 063-714  
**Account Number:** 10060535
  
- 3. Credit Card by Phone** General Office on 5025 2501
  
- 4. General Office** Cash/cheque/EFTPOS

### **Consideration of Hardship**

Parents who experience difficulties providing, or paying the school to provide essential student learning items should contact the Business Manager at the school by attending the school office, or by phone on (03) 5025 2501 or by email [merbein.p10@edumail.vic.gov.au](mailto:merbein.p10@edumail.vic.gov.au) to discuss options for support.